

Bowers & Associates, Inc.

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"Enrolled to
Practice
Before the
Internal
Revenue
Service"

Member:

National
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Important Form 1099 Reminder

You may be required to issue 1099's if you operated a business or owned rental property and you paid a total of \$600.00 or more during the calendar year to an individual, trust, partnership, LLC or another business form (corporations are the only exempt business form) for services rendered or rent, you must issue that person a 1099 Form. 1099s are due to both the recipient and IRS by January 31.

You will find a 1099 information sheet on the back of this page. If you have 1099's that need to be issued and would like to retain our firm to prepare the required forms, please see that all of the information is completed and sent to our address above or faxed to (310) 410-7241. Feel free to make copies of the 1099 Information Sheet if you are required to issue more than one 1099. Be sure to provide us with the completed information sheet for each 1099 you are required to issue by January 15 so that we may file the required forms in a timely fashion. Alternatively, you can use a 1099 filing service such as 1099online.com.

Filing 1099s are very important as severe penalties can be assessed for failure to file required 1099's or for late filing of the forms.

Note: This form is not intended to replace IRS Form W-9 which should be completed by the recipient of the funds prior to receiving any form of payment. Use this form to provide information to us for preparation of the 1099 form. Form W-9 along with this form is available from our website www.BowersTax.com. A copy of IRS Form W-9 can also be provided via fax or email upon request.

Please feel free to call us at (310) 410-0075 if you have any questions.

Sincerely Yours,

A handwritten signature in cursive that reads 'Robert H. Bowers, E.A.'.

Robert H. Bowers, E.A.
Bowers & Associates, Inc.

Enrolled Agents (EAs) are the only federally licensed tax practitioners who specialize in taxation and also have unlimited rights to represent taxpayers before all levels of the IRS. EAs are America's Tax Experts.

1099 Information Sheet

Payer's Name and Address (Person Paying the Money):

Payer's I. D. Number (Social Security or Federal I. D.):

Payee's Name and Address (Person Receiving the Money):

Payee's I. D. Number (Social Security or Federal I. D.):

Payee Is a: (Check One)

Individual Partnership Corporation Trust LLC - Limited Liab. Co.

Amount Paid \$ _____

Type of Payments: (Check One)

Rents Non-Employee Comp Interest Royalties

Note that this form is not intended as a replacement for IRS Form W-9, but is available to our clients as a method for providing us the information necessary to issue required 1099 Forms.

(See Other Side for Important Filing Requirements)